**discontinue of unit Form**

**Important NOTE :**

A student may opt to **" Discontinue a UNIT**  **till one week before the dead line of the assignment submission..** This decision must be coordinated with the instructor and the approval of the Programme Leader, taking into account the student’s academic progress.

Any decision reached must be in the best interest of the student.

*This form and the student’s transcript are to be obtained from the* ***Registrar.***

**cc.**

Registration & Accreditation Department (RAD)

Student’s portfolio / Verification Room

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| --- | --- | --- | --- |
| **Student name:**  **Student ID:**  **Student Signature:** | | **Assessor name:**  **Assessor’s Signature:** | |
| **Program:** | | | |
| **HTU Course Name: BTEC Course name:**  **HTU Course Code : BTEC Course Code:** | | | |
| **LIV Name:** | **LIV Approval:** | | **LIV Signature:** |
|  |  | |  |

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| --- |
| **Date : Faculty Stamp:** |

# Revised: 29/03/2020 – COVID -19